

This Privacy Policy explains how we at a Swiss Court Guest House use any personal information we collect about you.

Guest Registration

We are required by law to collect the following information on all our guests. We do this by asking you sign a registration book on arrival.

*For commonwealth guests;
Name and nationality.*

*For non commonwealth guests;
Name, nationality, passport or identity document number and place of issue, next destination including address, if known.*

This register is stored in a secure private area. It must be retained for 12 months and made available to the police if requested.

What information we we collect about you

When you make a booking with us we collect the name, email address and telephone number of the person making the booking. We also collect a debit or credit card number to secure the booking.

How we use the information we hold on you

We use your home address as part of the card payment processing to validate the card.

We will use your email address to send you confirmation of the booking and an email with more details on how to find

us and other information you may find useful for your stay.

After your stay you will receive an automatic thank-you email from our booking system inviting you to leave a review.

We will not use your telephone number to contact you unless it for an emergency and/or we have been unable to contact you by email.

How is your data stored

All of the personal and debit/credit card data you supply us, as part of the booking process, is stored securely on a third party system, Inn Style, and will be used to process future bookings at Swiss Court.

Neither we nor Inn Style will share your information with any third party unless we are under a legal obligation.

Access to your information

If you would like details of your information held by us, or to amend or have it removed please email us at enquiries@swisscourt.co.uk.

Cookies

Cookies are text files placed on your computer to collect standard internet log information and visitor behaviour information. This information is used to track visitor use of the website and to compile statistical reports on website activity.

You can set your browser not to accept cookies. See www.aboutcookies.org for more information.